



## CONFIDENTIALITY AGREEMENT

As an employee of Loyola University Maryland ("University"), I may be required to support a variety of University functions in the performance of my duties, and may have access to confidential University student, employee, alumni, and Friends of the University information including records about proprietary financial, educational, personnel, medical, and academic matters, various media (spoken, print, and electronic) and tangible and intangible forms, and from various sources including, but not limited to, interoffice communications, internal documents, reports, and

authorization, may violate the Family Educational Rights and Privacy Act of 1974 ("FERPA") and other federal and State laws and regulations that protect the confidentiality of information and records, and may subject me or the University to civil and/or criminal liability. I understand that nothing in this Agreement prevents me from making a confidential disclosure of a trade secret to a government official or attorney for the sole purpose of reporting or investigating a suspected violation of law, or ~~document~~ document filed under seal in a lawsuit or other proceeding. If I file